



BOYS & GIRLS CLUBS
OF HUNTINGTON VALLEY

Winter/Spring Program 2021




Whatever It Takes
to **Build Great Futures.**

CLUB LOCATIONS

SCHOOL AGE PROGRAM

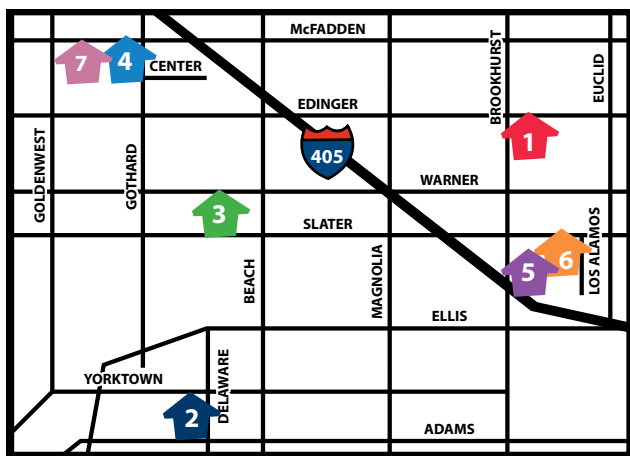
-  **Fountain Valley Kingston Branch • (714) 531-2582**
16582 Brookhurst Street, Fountain Valley, 92708
-  **Huntington Beach Branch • (714) 374-2600**
2309 Delaware Street, Huntington Beach, 92648
-  **Oak View Branch • (714) 842-5185 ext. 211**
17261 Oak Lane, Huntington Beach, 92647
-  **Pacific Life Foundation Branch • (714) 899-5900**
15645 Gothard Street, Huntington Beach, 92647
(Gothard St. & Center Ave. entrance)

SPORTS LEAGUES, ARTS & FITNESS

-  **ClubHouse Academy • (714) 593-0753**
17569 Los Alamos Street, Fountain Valley, 92708
(between FV City Hall & Library)

LICENSED CHILDCARE-6 weeks to 6 years

-  **Learning Center Child Development Preschool • (714) 593-1524**
17565 Los Alamos Street, Fountain Valley, 92708
-  **Robert Mayer Child Development Preschool • (714) 891-4714**
15744 Goldenwest Street, Huntington Beach, 92647
(Gothard St. & Center Ave. entrance)



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@bgclubhv



@bgchv

WINTER/SPRING PROGRAM 2021

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School Age Program Locations

Open Monday-Friday, 7:00AM-6:00PM

Office Hours 7:30AM-6:00PM

Senior Director of School-age Programs Grisel Voigt



Fountain Valley Kingston Branch

16582 Brookhurst St. • Fountain Valley, CA 92708 • (714) 531-2582

Unit Director Diana Kacic • **Program Director** Brittany Sayles



Huntington Beach Branch

2309 Delaware St. • Huntington Beach, CA 92648 • (714) 374-2600

Unit Director Ryan Brenes • **Program Director** Ryan Gassis



Pacific Life Foundation Branch

15645 Gothard St. • Huntington Beach, CA 92647 • (714) 899-5900

Unit Director Alejandra Morales • **Program Director** Kelsey Fuetter

School Age Program Fees

HOURS OF OPERATION Monday-Friday, 7:00AM– 6:00PM

OFFICE HOURS Monday-Friday, 7:30AM-6:00PM

MEMBERSHIP FEE \$25 (Valid from September 2020 - August 2021)

REGISTER ONLINE TODAY AT bgchv.com/register

100% AT THE CLUB - Remote Learning Model

Child attends the Club daily for assistance with school remote learning and kids will enjoy Club programming and social interaction with their small group.

Hours 7:00am - 6:00pm, Monday - Friday (5 days/week)

Full-Time \$160/week, \$150/week (second child)

By the Week \$210/week, \$200/week (second child) - based on availability

CLUB & SCHOOL - Hybrid Learning Model

Includes school-bus transportation after school for members attending schools served by the Club for in-school learning days and full day programs on remote learning days. Includes Full Day Programs on school days off including conference days, most school holidays, including Winter and Spring Break

Hours 7:00am - 6:00pm, Monday - Friday (5 days/week)

Full-Time \$160/week, \$150/week (second child)

CLUB AFTER SCHOOL - 100% In-School Learning Model

Includes school-bus transportation after school for members attending schools served by the Club for all in-person school learning days. Includes full day programs on school days off including conference days, most school holidays, and Winter and Spring Break.

Hours Afterschool - 6:00pm, Monday - Friday (5 days/week)

Full-Time \$125/week, \$115/week (second child)

CLUB BEFORE SCHOOL - 100% In-School Learning Model

Includes school-bus transportation to school for members attending schools served by the Club for all in-person school learning days.

Hours 7:00am - 8:30am, Monday - Friday (5 days/week)

Full-Time \$30/week, \$25/week (second child)

Note: If your child's school changes learning models, your rate will automatically be adjusted to the rate noted above for the current learning model.

School Age Program Fees

CONTRACT INFORMATION

Contracts are billed weekly. Contracts cover program hours from 7:00am to 6:00pm from September 2020 to June 2021.

CONTRACT CHANGES AND CANCELLATIONS

- Contract changes require a two-week notice in writing and a \$25 processing fee. Changes based on availability.
- Contract cancellations require a two-week notice in writing and a \$50 cancellation fee. Credit card processing fees will be deducted from any refunds given for credit card payments. Other fees may apply.
- If a two-week written notice is not given prior to withdrawal from the program, one week's program fees plus a \$50 cancellation fee must be paid prior to withdrawal

PAYMENT INFORMATION

- Fees are due the Friday prior to the week used. A late fee of \$10 will apply if fees are not paid by Monday at 6:00pm during the week used. No deductions for absences, vacations or holidays.
- Cash, check and credit cards are accepted.
- A \$25 service charge will be collected for all returned checks.
- All program fees must be kept current to participate in extra activities.
- The Boys & Girls Club will be closed in observance of these holidays: Christmas Eve (12/24) closed at 2pm, Christmas (12/25), New Year's Day (1/1), President's Day (2/15), and Memorial Day (5/31).
- Credit card payments may be made in person at one of our Club sites or online. Online payments can be made through the EZ Care Parent Portal. A convenience fee will apply to all online payments.
- Lunch fees must be paid in person.



Optional Lunch Program

Lunch served at noon every day • Fee: \$6/lunch

Lunches are prepackaged in single use containers by Primo Nosh Chefs.

Monday	Turkey & cheese sandwich, chips, & drink
Tuesday	Hot dog, fruit, & drink
Wednesday	2 slices of cheese or pepperoni pizza, fruit, & drink
Thursday	Chicken fingers, potato wedges, carrots, & drink
Friday	Hamburger, veggies, & drink

1. Lunches must be paid for in person by 10:00AM on the day of use.
2. Children must arrive at the Club by noon to participate in the lunch program.
3. Lunch fees are non-transferrable, non-refundable.
4. Lunches may be purchased in advance.
5. If lunch is not purchased, children must bring lunch.
6. Due to health standards and regulations, no refrigerator or microwave is available for member use (no heat-ups).

Transportation Program

TRANSPORTATION AVAILABLE FOR HYBRID OR IN-PERSON MODELS

Club owned yellow school buses, driven by CHP certified school bus drivers, provide transportation to and from our facilities before and after school based on enrollment. Transportation is included in weekly fees for all members in grades K-8 attending schools served by the Club.

TRANSPORTATION IS AVAILABLE to/from the following schools.
Schools served subject to change based on minimum enrollment requirements.

FOUNTAIN VALLEY KINGSTON BRANCH

Fountain Valley School District

Courreges, Cox, Fulton, Gisler, Masuda, Plavan & Tamura

Garden Grove School District

Allen, Anthony, Carrillo, Marshall, Northcutt & Paine

Ocean View School District Vista View

HUNTINGTON BEACH BRANCH

Fountain Valley School District Newland, Oka & Talbert

Huntington Beach City School District Dwyer, Eader, Hawes,
Huntington Seacliff, Moffett, Peterson, Smith & Sowers

Charter Schools Kinetic Academy

PACIFIC LIFE FOUNDATION BRANCH

Ocean View School District Circle View, College View, Golden View,
Harbour View, Hope View, Lake View, Marine View, Mesa View,
Spring View, Star View, Village View, & Westmont

Westminster School District Clegg, Schroeder, & Stacey



School Age Programs

Grades K-8

Kids spend their days learning, having fun, and making friends!

ACADEMIC ASSISTANCE

The Club's goal is to help your child reach their full potential. During this unusual school year, that starts with helping your child succeed in school and have fun learning. **The Club will help your child connect to their school's classes each day while children are learning remotely.** And, whether your child is here for a full day program or just after school, we always provide **homework help and academic support** to help your child do their best.



OTHER DAILY ACTIVITIES

After the instructional school day is complete, kids will rotate with their small group through activities in each of the Club's rooms, enjoying a wide variety of programming focused on the Boys & Girls Club's five core areas of youth development.

EDUCATION & CAREER PREPARATION

Activities include: Power Hour, Breakout EDU, KidzLit (reading program), KidzMath, KidzScience, Mad Scientists Club, Jiji Math, Khan Academy, Lego Engineers, DIY STEM, computer lab access, BitsBox (coding apps), and digital arts programs including graphic design, web design, music making and video editing.

School Age Program

Grades K-8



ARTS

Let your child's creativity go wild in the Club's arts programs! Boys & Girls Clubs of America named YOUR Club #1 in the nation from more than 4,000 Clubs nationwide for arts programming.

Activities include: Arts and crafts, Image Makers (digital photography), Meet the Masters (fine art), Creative Authors Club, and digital arts.

SPORTS AND RECREATION

Sometimes kids just need to be kids and PLAY! Kids can stay active and have fun at the Club.

Activities include: Basketball, soccer, foosball and pool, indoor and outdoor games, relays, tournaments and contests.

LIFE SKILLS

The Club teaches life skills and healthy habits that will set your child up for independence and wellness.

Activities include: Cooking and nutrition classes, Positive Sprouts (gardening and science), Healthy Habits and Triple Play (healthy lifestyles).

CHARACTER, LEADERSHIP

Kids love to help others! Through the Club's character and leadership development programs, kids get a chance to create their own service and entrepreneurship activities and they learn to make smart life choices.

Activities include: Smart Moves, Smart Girls, Torch Club, Passport to Manhood, and Junior Staff.

School Age Program

Grade 6 & Up

ACTIVITIES FOR GRADES 6 & UP

Along with regular school-age programs, found on pages 7 and 8, the Club offers specialty programs designed for grades 6-8. We offer many special interest clubs that meet on a weekly basis and give kids different ways to get involved at the Club. Some of the clubs offered are:

Lego Engineers offers kids the opportunity to construct robotic planes, cars, helicopters and more with Legos. Club members learn about basic engineering principles and how they are incorporated into the real world.

Passport to Manhood uses interactive activities to help boys focus on specific aspects of character and manhood. Each Club participant receives his own “passport” to underscore the notion that he is on a personal journey of maturation and growth.

Smart Girls is a program designed to encourage healthy attitudes and lifestyles that will enable early adolescent girls to develop to their full potential.

Torch Club members elect officers and work together as they learn to implement activities in four areas: service to Club and community, education, health and fitness, and social recreation.



Performing Arts, Fitness Classes, and Sports Leagues



ClubHouse Academy

17569 Los Alamos Street • Fountain Valley, CA 92708

(between City Hall & Library)

(714) 593-0753 • ClubHouseAcademy.com

Unit Director: Sem Ibrahim

Office Hours: Monday, Wednesday, Friday: 10:00AM-8:30PM
Tuesday, Thursday: 10:00AM-8:00PM • Saturday: 9:00AM-2:00PM

Holiday office hours may vary.

COVID-19 Safety

The safety of the children we serve is always the Club's #1 priority. Small class sizes, health screenings on arrival, frequent sanitizing, and many more protocols are in place to mitigate the risks of COVID-19. Online classes are available so families can choose what feels right for them. All in-person classes and programs are subject to change, reschedule, or cancellation based on current COVID-19 conditions in the community. Check our website at **clubhouseacademy.com** for a detailed class listing and to register.



Volleyball

Leagues for youth ages 8 to 13 start in April. Check our website for more info at bgchvsports.com

Performing Arts

Due to current COVID-19 restrictions, the Club is currently offering classes online only. When restrictions are lifted, in-person classes will resume at the Academy, with an option for members to participate via Zoom for most classes. Some classes may be offered online only or in-person only as noted in the schedule. Maximum enrollment for in-person classes varies by the size of the room the class takes place in and will be capped at 8 or 12 depending on the class.

DANCE

IN PERSON

50-minute classes: \$55/month • 2 classes: \$85/month

3 classes: \$120/month • 4 classes: \$155/month

for 5 or more classes/month call the office or see pricing online.

ZOOM

1 class: \$45/month • 2 classes: \$75/month • 3 classes: \$110/month

4 classes: \$145/month for 5 or more classes/month call the office or see pricing online.

*An additional \$15 fee applies to both in person and zoom classes longer than 60 minutes.

CLASSES FOR AGES 2-5

PRESCHOOL DANCE-ZOOM ONLY Learn basic ballet positions, jumps, turns, and dances.

3 yrs +

Friday

10:00AM – 10:45AM

DANCE CLASSES FOR AGES 5 AND UP

BALLET Learn ballet technique, proper body alignment, terminology and musicality. Ballet improves self-discipline, focus and concentration.

Level 1	5 yrs +	Monday	4:00PM – 4:50PM IN PERSON ONLY
Level 1	5 yrs +	Saturday	10:00AM – 10:50AM IN PERSON ONLY
Level 2	8 yrs +	Monday	3:00PM – 3:50PM
Level 2/3	10 yrs +	Saturday	9:00AM – 9:50AM IN PERSON ONLY
Level 3	10 yrs +	Wednesday	6:30PM – 8:00PM*

BALLET Pre-Pointe Learn exercises designed to strengthen the entire foot and ankle, working towards building the necessary strength and skill to go en pointe.

Level 3	10 yrs +	Monday	4:00PM – 5:30PM*
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BALLET Pointe Learn to dance en pointe with safety and grace through strength and technical training.

Level 4+	12 yrs +	Friday	4:00PM – 5:30PM* IN PERSON ONLY
Level 5	12 yrs +	Saturday	11:00AM – 12:30PM*

Performing Arts

CHOREOGRAPHY SKILLS Learn choreography and routines across dance styles. Focuses on performance skills and building technique. Helps actors and dancers to improve their ability to pick up choreography.

Level 2+	10 yrs+	Tuesday	4:00PM – 4:50PM
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CONTEMPORARY Combines elements of modern, jazz, lyrical and classical ballet.

Level 3	12 yrs+	Friday	5:30PM – 6:20PM
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HIP HOP Students will learn the fundamentals of hip-hop including: breakin', popping, grooves, and choreography.

Level 1/2	6 yrs+	Monday	6:00PM – 6:50PM IN PERSON ONLY
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Level 2/3	10 yrs+	Friday	3:00PM – 3:50PM
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JAZZ Synchronize movement to popular music while increasing coordination, rhythm, strength, and flexibility.

Level 1	5 yrs +	Tuesday	3:00PM – 3:50PM IN PERSON ONLY
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Level 2	8 yrs +	Thursday	4:00PM – 4:50PM
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Level 3/4	12 yrs +	Tuesday	6:00PM – 6:50PM
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LYRICAL Combining jazz and ballet, learn interpretative expression of music and lyrics through movement.

Levels 1/2	7 yrs +	Friday	4:00PM – 4:50PM
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Levels 3/4	10 yrs +	Tuesday	5:00PM – 5:50PM
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MUSICAL THEATRE DANCE This class brings the exciting world of Broadway to life and will solidify performer's familiarity with basic musical theater dance and tap movement and vocabulary.

Level 1	7 yrs +	Friday	3:00PM – 3:50PM IN PERSON ONLY
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Level 1/2 MT Tap	8 yrs +	Thursday	3:00PM – 3:50PM
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Level 2	10 yrs +	Wednesday	3:30PM – 4:20PM
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Level 3	12 yrs +	Wednesday	4:30PM – 5:20PM
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MUSICAL THEATRE PERFORMANCE TECHNIQUE This fun, engaging, high-energy class will help you develop the skills you need to become a triple threat. Focusing on all the aspects of musical theatre, students will hone their vocal, acting, and dance technique.

Junior	6-10 yrs +	Saturday	9:00AM – 9:50AM
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Senior	10 yrs +	Monday	5:30PM – 6:20PM
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STRENGTH & STRETCH For all level dancers looking to improve their flexibility, strength, leg and arm lines, and balance, to become a stronger dancer.

All Levels	10 yrs +	Saturday	10:00AM – 10:50AM
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TAP Work on coordination, timing, rhythm, and balance. The rhythm and movement of tap transforms the dancer in to a percussive musician.

Level 1	5 yrs +	Monday	3:00PM – 3:50PM IN PERSON ONLY
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Level 1	5 yrs +	Saturday	9:00AM – 9:50AM
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Level 2	8 yrs +	Saturday	10:00AM – 10:50AM
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Level 3	12 yrs +	Monday	7:00PM – 7:50PM IN PERSON ONLY
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Performing Arts & Fitness

MUSIC LESSONS

PIANO CLASS-ZOOM ONLY 1 class/wk - \$60/month

Beginning	5 yrs +	Tuesday	3:30PM – 4:20PM
Intermediate	5 yrs +	Tuesday	4:30PM – 5:20PM

MARTIAL ARTS – KARATE

During the COVID-19 pandemic, the Club is offering a combination of in-person and online class options. Each of our classes at the Academy will be offered live on Zoom and a pre-karate is offered on Zoom only.

IN-PERSON

Beg/Adv/Adult: 1 class/wk - \$55/month • 2 classes/wk - \$80/month
Unlimited - \$105/month

ZOOM

Beg/Adv/Adult: 1 class/wk - \$45/month • 2 classes/wk - \$70/month
Unlimited - \$95/month

Beginning	5 yrs +	Monday	4:00PM – 4:50PM
Beginning	5 yrs +	Tuesday	6:00PM – 6:50PM
Beginning	5 yrs +	Thursday	6:00PM – 6:50PM
Inter/Adv	5 yrs +	Monday	5:00PM – 5:50PM
Inter/Adv	5 yrs +	Tuesday	6:00PM – 6:50PM
Inter/Adv	5 yrs +	Wednesday	5:00PM – 5:50PM
Inter/Adv	5 yrs +	Thursday	6:00PM – 6:50PM
Mixed Kumite	6 yrs +	Friday	4:00PM – 4:50PM
Family Class	6 yrs +	Friday	5:00PM – 5:50PM



Performing Arts - Theatre

CLUBHOUSE THEATRE SPRING PRODUCTION: Moana, Jr.

Our ClubHouse Theatre program provides a creative outlet and an encouraging environment for our students to connect and thrive!

Disney's Moana JR. is a musical adaptation of the 2016 Disney animated film, bringing the adventures of Moana and her village of Motunui to life onstage. Moana JR. features all the beloved songs from the film including "How Far I'll Go," "Shiny," and "You're Welcome."



ClubHouse Theatre has worked with some many amazing kids over our 28+ years. We are excited to continue that work. The safety of the children we serve is always the Club's #1 priority. **The Club follows the CDC and Orange County Public Health Department guidelines** and takes numerous safety precautions to mitigate the risks of COVID-19 within our Club community. Cast size will be limited and our registration for casts will be on a first come first served basis.

Choose the cast that's right for your child based on age, acting experience, and schedule. Auditions will take place on the first day of rehearsals for each cast. **Cost is \$250 and includes script, major costume pieces, music, and show t-shirt.**

LOCATION

Rehearsals begin March 22 on Zoom and will transition to the Kingston Branch stage (16582 Brookhurst Street, FV) when/if possible.

CAST INFORMATION

Hei Hei Cast: Beginner/Intermediate – Ages 10+
Rehearsals: Tuesday, 6:00pm – 7:30pm

Pua Cast: Beginner/Intermediate – Ages 8+
Rehearsals: Thursday, 4:00pm – 5:30pm

Maui Cast: Avanced, Ages 12+
Rehearsals: Thursday, 6:00pm – 7:30pm

AUDITION WORKSHOP:

Ages 7-18 Cost: \$25

Saturday, March 13, 2:00pm – 4:00pm at ClubHouse Academy.
Become a stronger performer before individual cast auditions (held at the first rehearsal) through a musical theatre audition workshop focused on singing, dancing, and acting skills.

ARENA SOCCER Sports Leagues

We hope to be back for the Spring 2021 season pending springtime COVID guidelines. Early registration begins in January, with games starting in March.

ARENA SOCCER

EARLY REGISTRATION January 4-31, 2021

All Divisions \$120

REGISTRATION February 1-28, 2021

Registration after February 28 subject to availability.

All Divisions \$150

*Tiny Tots Clinic - Parent participation required-9am Saturday mornings.

Fees include jersey, socks, awards, clinic or games and playoffs (Div I-III).

DIVISIONS Age determined as of March 1, 2021.

Tots Clinic 2- 3½ yrs	Pee Wee 3½-4½ yrs	K-League 4½-5 yrs
Division I 6-7 yrs	Division II 8-10 yrs	Division III 11-13 yrs

EVALUATIONS March 6, 2021 at our HB Branch.

No evals needed for Tiny Tots Clinic, Pee-Wee & K-League.

Division I 9AM Last names A-M, 10AM Last names N-Z

Division II 11AM Last names A-Z

Division III 12PM Last names A-Z

EQUIPMENT Athletic shoes (non-marking, no cleats), black shorts and shin guards.

GAMES 8 game season runs March 22-June 5, 2021. Games are played Mon-Sat, at least one game/week in our indoor gym at the FV Kingston Branch or outdoor arena at the Haynes Family HB Branch.



REGISTER ONLINE @ BGCHVsports.com

BASKETBALL Sports Leagues

BASKETBALL

EARLY REGISTRATION January 4-31, 2021

All Divisions \$120

REGISTRATION February 1-28, 2021

Registration after February 28 subject to availability.

All Divisions \$150

Fees include jersey, awards, games and playoffs (Divisions II-V).

DIVISIONS & EVALUATIONS (at our HB Branch)

Age determined as of March 1, 2021.

K-League (age 5) No evals needed

Div. I (age 6-7) No evals needed

Div II (ages 8-9) March 2 6:30PM Last names A-M, 7:30PM Last names N-Z

Div III (ages 10-11) March 3 6:30PM Last names A-M, 7:30PM Last names N-Z

Div IV (ages 12-13) March 4 6:30PM Last names A-M, 7:30PM Last names N-Z

Div V (ages 14-16) March 5 6:30PM Last names A-Z

EQUIPMENT Athletic shoes (non-marking, basketball specific recommended), black shorts.

GAMES 8 game season runs March 22-June 5, 2021. Games are played Mon-Sat, at least one game/week in our indoor gyms at the FV Kingston Branch, Haynes Family HB Branch and Pacific Life Foundation Branch.

NEW OPPORTUNITY FOR ADVANCED BASKETBALL PLAYERS IN DIVISIONS II-IV!

The Boys & Girls Club's basketball program is introducing new league levels. The Silver League will be for recreational players and the Gold League will be for advanced players drafted by select coaches during mandatory evaluations. Four teams of seven players will be selected for the Gold League in each division. All other players will be placed on teams in the Silver League.

SPORTS REFUND POLICY

BGCHV offers limited refunds for players withdrawing from the program. Parents must complete the Refund Request Form in order to be eligible for refund.

- Withdrawals prior to evaluations will receive a full refund minus a \$25 administrative fee. The Refund Request Form must be submitted prior to the date of evaluations.
- Withdrawals after evaluations will receive a 50% refund.
- No refunds will be given after the start of the season. Special circumstances such as injury are eligible for a pro-rated credit to be applied toward a future season.

REGISTER ONLINE @ BGCHVsports.com

School Age Policies

Important Safety Information

YOUR CHILD'S SAFETY IS
PRIORITY #1

Your child's safety is our top priority. Please review the following safety information and rules and talk about them with your child.

When your child is participating at the Club in a program area, they are within eyesight of a staff member. This is not the case for closed activity areas. Kids can tell when a room is closed because the door is closed and the lights are off. Not every program area at the Club is open 100% of the day. For example, the arts and crafts room or gymnasium may close because we staff our facilities based on the number of children in the building. Closing some rooms helps keep kids together and well-supervised in the open rooms. Children must be taught to not enter rooms that are closed. As in schools and most facilities running programs for youth, staff are not positioned in the restroom. Staff members at the Boys & Girls Club do regular checks of the restrooms throughout the day, but there is no adult supervision 100% of the time in the restroom.

Parents can help the Club make sure their children are always safe by reinforcing the following rules:

- Do not enter a closed activity area. Doors closed and lights off are key indicators of a closed area.
- Areas of the building that are not part of the program area should be considered "closed" and off limits, like corners of the building, stairways, ramps, etc.
- Do not enter or linger in closed program areas.
- Do not linger or play in the restroom. Enter the restroom, do your business and leave.
- Never enter a closed program area or bathroom stall with another Club member or adult. Closed areas are just that: CLOSED. Stalls are for one person at a time only.
- Tell a staff member immediately:
 - If a Club member or adult asks you to enter a closed program area or bathroom stall.
 - If you ever see Club members alone in a closed program area or more than one child in a restroom stall.
 - If anything ever makes you feel scared, unsafe, or uncomfortable.

Please review the Club's safety brochure, available in the front office, for more helpful tips about keeping your child safe at the Club and at home. Most importantly, make sure your child is comfortable talking to you about anything that might be on their mind.

Fun While Social Distancing



School Age Policies

Policies & Procedures

COVID-19 OPERATING PROTOCOLS

The safety of the children we serve is always the Club's #1 priority. The Club takes numerous safety precautions to mitigate the risks of COVID-19 within our Club community.

These precautions include (but are not limited to):

- Health screenings for all children on arrival, including checking for fevers.
- **Limiting the number of children enrolled at each site.**
- Placing registered members enrolled each week in stable small groups by grade and limiting their contact with children outside their own group.
- Frequent sanitizing of facilities and equipment.
- Teaching children good hygiene practices.
- Social distancing within the Club environment.

GENERAL INFORMATION

1. Facility hours are 7:00AM to 6:00PM. There is no adult supervisor before or after these times. Children are not permitted to remain outside waiting for parents. The Police Department will be called to pick up children remaining after hours.
2. The Boys & Girls Club will be closed in observance of holidays on the following dates or the date the holiday is observed: Christmas Eve (12/24) closed at 2pm, Christmas (12/25), New Year's Day (1/1), President's Day (2/15), and Memorial Day (5/31).
3. Parents are responsible for dropping off and picking up their children on time. Due to Covid-19 procedures currently in place, parents will pick up and drop off in the club lobby.
4. The Boys & Girls Club is a recreation program offering supervised activities under the guidelines of the State of California, Department of Social Services. These guidelines are posted in the office. Children participating in the recreation facility program must be responsible enough to remain within our boundaries, as directed by their parents. The Boys & Girls Club is not responsible for those children who intentionally leave the grounds.
5. All children participating in the transportation program must follow the Transportation Program Rules. Please see the Transportation Program Rules (page 17) for full details.
6. Due to the COVID-19 pandemic, we are not currently accepting volunteers to work in our programs areas. However, with advance approval from a Unit Director, professional shadows provided by third party agencies may be permitted to work with Club members with special needs. Approval of any professional shadow requires a background check completed by BGCHV. Shadows are not part of our maintained facility staff ratios.

School Age Policies

Policies & Procedures

7. On "Movie Day," the Club will show "G" and "PG" rated movies. Selected "PG-13" rated movies may be shown at Teen Room events for grades 6 and up. If you have concerns, contact our office.

PAYMENT AND CONTRACT INFORMATION

8. All fees must be paid in full by the Friday prior to the week of use. Payments made after Monday of the current week are considered late and will be charged a \$10 late fee. Partial payment may result in a late fee.
9. NO deductions in program fees will be made for absences, vacations, or holidays and weeks when school is not in session, including Thanksgiving, Winter and Spring Break, whether or not your child uses the Club's full-day program during those weeks.
10. You have the option to pay online for your weekly program fees/tuition. A convenience fee will apply to all online payments. Online payment is not available for lunches or other specialized services.
11. All program fees must be kept current to participate in extra activities.
12. Delinquency in payment will prohibit your child's attendance at the Club. Delinquent accounts will be reviewed and may be referred to a collection agency.
13. A \$25 service charge will be collected for all returned checks.
14. We understand that situations change. Contract changes require a two-week notice in writing and a \$25 processing fee. Contract cancellations require a two-week notice in writing and a \$50 cancellation fee. Other fees may apply. If a two-week written notice is not given prior to withdrawal from the program, one week's program fees plus a \$50 cancellation fee must be paid prior to withdrawal.
15. All fees are non-refundable and non-transferable. No exceptions. This applies to lunches and other specialty programs.
16. Families participating in our scholarship program must realize that payments for regular weekly program fees are their primary obligation. Therefore, enrollment and payments for extra activities such as classes, etc. are discouraged.

MEDICAL INFORMATION

17. Children who become ill may not remain at the facility. Parents will be called to pick up the child within the hour. Children absent with a contagious illness will be readmitted based on state and county guidelines.

School Age Policies

Policies & Procedures

18. All prescribed medicines will be given for well-child maintenance following an illness, providing the following conditions are met: A) A "Medication Administration Form" must be completed before medication will be disbursed. B) PRESCRIPTION medication must be administered in accordance with the physician's current orders. It must be prescribed for the child who is to receive the medication. Medication must be in its original container. Exact time and dosage must be in written form and the parent must "log-in" the number of doses to be dispensed for the week/month. C) NON-PRESCRIPTION medication will not be administered without written instruction from a physician. Medication must be in its original container. D) For safety reasons, medicine **MUST** be kept in the front office. Please do not leave medicine of any kind in your child's care. E) It is the child's responsibility to request and administer their own medication as needed.
19. Due to the dangers of an allergic reaction, lotions, ointments, sunscreen, over the counter medications, etc. cannot be administered by our staff.
20. In the event of an emergency, the Club has my permission to administer first aid or obtain emergency medical treatment in the child's best interest. I agree to pay any and all expenses incurred due to an emergency involving my child.

CLUB POLICIES

21. THE TELEPHONE IS FOR EMERGENCY USE ONLY. Parents and children should make ride arrangements before arriving. Staff cannot give messages.
22. Behavior problems are handled by our staff. Parents, however, are called and expected to pick up their child within the hour if their child is involved in a serious or recurring situation.
23. The Boys & Girls Club recognizes that in most situations both parents have a legal right to be a part of their child's life. **The Club denies a parent access to their child only if there is a certified copy with the original signature and a certified seal of the current court order stating the rights or restraints ordered.** Simply noting on the emergency card a statement such as "Do not release my child to..." is not sufficient. Any member pick up situation which leaves the member's welfare in question will be handled at the discretion of the Club's staff. It is not the Club's responsibility to enforce court orders.
24. The Boys & Girls Club has a policy of zero tolerance for violence and sexual harassment. If anyone engages in any sexual harassment at the Club, violence at the Club, or threatens violence at the Club, his or her membership will be terminated immediately.

School Age Policies

Policies & Procedures

- 25.** The Boys & Girls Club is not responsible for lost money or belongings. Please mark all articles brought to the facility. Place money in pockets, socks, wrist packs or fanny packs. We HIGHLY discourage handheld game devices, collectibles, tablets, iPods, cell phones and skateboards. The Boys & Girls Club is not responsible for lost or damaged items.
- 26.** Misuse of cameras, cell phones, or other internet-enabled devices may result in disciplinary action including suspension and revocation of Club membership. Misuse includes, but is not limited to, photographing of members, staff, or Club property, inappropriate emails, texts, social media posts, etc. Misused devices will be held in the office until a parent is able to pick them up.
- 27.** All adults in the building including parents/guardians must abide by the policies and procedures of the Club.
- 28.** If you have a concern, complaint, or special need, please make an appointment to discuss it with the Unit Director at your child's branch. Parents/guardians may not at any time approach another Club member about such concerns.
- 29.** The Boys & Girls Club maintains a professional environment. Our staff members are respectful of parents and parents are expected to be respectful of the staff as well. Yelling and cursing at the staff will not be tolerated.
- 30.** Should the Unit Director determine that your child cannot adjust to the program offered, or if any of your contract agreement is not fulfilled, your child will be withdrawn and your contract will be terminated without refund.
- 31.** The Boys & Girls Clubs of Huntington Valley is an equal opportunity employer. No person will, on the basis of race, color or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program.
- 32.** These policies and procedures may be changed by the Club at any time to comply with government regulations or for any other reason.

School Age Policies

Transportation Program Rules

COVID PROTOCOLS

1. Each child is required to wear a mask on the bus at all times.
 2. Each child will be health screened including a temperature check prior to being able to ride the bus.
 3. Hand sanitizer must be used prior to entering the bus.
-
1. Seat belts must be worn at all times when the bus is in motion.
 2. No eating or drinking is allowed on the bus. NO EXCEPTIONS.
 3. No animals allowed on the bus. NO EXCEPTIONS.
 4. No standing on the bus when the bus is in motion.
 5. No changing seats on the bus.
 6. No yelling or loud talking is allowed on the bus. No foul language.
 7. All body parts must be kept inside the bus at all times while the bus is in motion.
 8. Keep aisle clear at all times.
 9. All personal items including cell phones and electronic devices are to be put away while on the bus.
 10. No fighting or horseplay. No arguing or bullying.
 11. Any vandalism to the bus will be paid for by that member's parents/guardians.
 12. Shirts and shoes are required to ride the bus. NO EXCEPTIONS.
 13. No large boxes or packages. Please make other arrangements to transport these items.
 14. If your child will not be riding the Boys & Girls Clubs of Huntington Valley bus after school on a scheduled day, YOU MUST notify our office before 11:00am the day of the absence.
 15. Please notify the Club ahead of time if your child has gone on a field trip with his/her school and will not be back to the school at scheduled pick up time. Parents are responsible for transportation to the Boys & Girls Club if the child is not there at scheduled pick up time. However, if available, we will make a later pick up, otherwise the parent is responsible for transporting their child.
 16. California Administrative Code, Title V, Section 14103 states:
"Pupils transported in a school bus or in a school pupil activity bus shall be under the authority of, and responsible directly to, the driver of the bus, and the driver shall be held responsible for the orderly conduct of the pupils while they are on the bus or being escorted across a street, highway or road. Continued disorderly conduct or persistent refusal to submit to the authority of the driver shall be sufficient reason for a pupil to be denied transportation."
 17. If a bus rider violates transportation program rules, the following consequences are in place:
 - 1st notice: Written warning
 - 2nd notice: 1 day suspension from bus program
 - 3rd notice: 3 day suspension from bus program
 - 4th notice: Dismissal from the bus program
- Signed citations must be returned to the Transportation Director or bus driver for continued bus riding privileges.** Please call if you have questions or concerns.

Preschool Locations

Open Monday-Friday, 7:00AM-6:00PM

Office Hours Monday-Friday, 7:00AM-6:00PM

Senior Director of Childcare Programs Sami Hour



Robert Mayer Child Development Preschool

15744 Goldenwest St • Huntington Beach, CA 92647 • (714) 891-4714

Site Director Sharanjit Dhaliwal • **Program Coordinator** Lesley Vinh

License numbers Infant 304370205, Preschool 304370204



Learning Center Child Development Preschool

17565 Los Alamos St • Fountain Valley, CA 92708 • (714) 593-1524

Site Director Susan Bixler • **Program Coordinator** Flor Aldaz

License numbers Infant 304370720, Preschool 304370719

Preschool

Tuition Rates

PROGRAM HOURS Monday-Friday, 7:00AM-6:00PM

TUITION RATES All listed enrollment options are for full-time extended day hours. **Monday-Friday** unless noted otherwise. There is a \$75 annual registration fee due at the time of your child's enrollment. It is valid from September - August. If you terminate your child's enrollment contract at any time and then choose to re-enroll, you will be required to pay a new \$75 registration fee at the time your child is enrolled with a new contract.

Infant	(6 wks-14 months, non-walker)	\$275/week
Toddler	(12 mo-24 months, walker)	\$270/week
Preschool Program	(24+ months not potty-trained)	\$245/week
Preschool & Preppy K	(36+ months & potty-trained)	\$200/week
Transitional Kindergarten	(4 ½ to 6 years)	\$205/week

PAYMENT INFORMATION

- Fees are due the Friday prior to the week used. A late fee of \$10 will apply if fees are not paid by Monday at 6:00PM during the week used. **No deductions for absences, vacations or holidays.**
- Cash, check and credit cards are accepted.
- Make payments in the front office payable to Boys & Girls Clubs of Huntington Valley. DO NOT leave checks in the classrooms, send in lunch boxes or leave cash on the front desk. Please use payment drop-box for checks only.
- A \$25 service charge will be collected for all returned checks.
- Credit card payments may be made in person at one of our Club sites or online. Online payments can be made through the EZ Care Parent Portal. A convenience fee will apply to all online payments.
- Field trip, special event and lunch fees must be paid in person.

GENERAL INFORMATION

- The Boys & Girls Club will be closed in observance of holidays on the following dates or the date the holiday is observed: Christmas Eve (12/24) closed at 2pm, Christmas (12/25), New Year's Day (1/1), President's Day (2/15), and Memorial Day (5/31).
- All members must give a two-week written notice prior to the end of program services.
- Due to COVID-19 restrictions, some policies including those related to visitation and volunteering may not apply.

Preschool

Philosophy & Curriculum

Please see the Parent Handbook for more detailed information concerning the program or policies.

CHILD DEVELOPMENT PRESCHOOLS' MISSION STATEMENT

Our mission is to inspire and enable the healthy development of all young children, especially those who need us most, to realize their full potential as productive, responsible, and caring members of the community. We strive to provide an age appropriate learning environment that will enhance the child's physical, emotional, social, and cognitive development. It is our goal that every child that completes the preschool program will be prepared to succeed in kindergarten and beyond. To achieve this mission, we implement an educational curriculum that is developmentally appropriate for each child's needs and abilities.

PHILOSOPHY

The Learning Center Child Development Preschool and the Robert Mayer Child Development Preschool provide opportunities for children to develop emotionally, socially, physically and cognitively. We believe in an atmosphere in which each child is respected and free to experiment and investigate, free to have individual ideas, and free to master those ideas in a planned environment. Children learn the pleasures of doing things for themselves, and thus develop a positive self-concept. Our program sets limits to help children learn safety, value of property and respect for the rights of others. We do not attempt to bring about quick changes, rather we believe that with parent cooperation, positive learning experiences will establish a foundation for each child's personal achievement.



PROGRAM GOALS FOR CHILDREN AND FAMILIES

The Preschools are dedicated to providing the support and programming necessary for the care, education and growth of your most precious gift: YOUR CHILD. Our goals are to:

- Create an atmosphere that encourages your child to have a healthy and full life.
- Plan an environment using sound principles in early education and development.
- Respect your child as a developmental whole.
- Provide age appropriate growth and learning opportunities.
- Prepare your child for success in kindergarten and beyond.

Preschool

Philosophy & Curriculum

CURRICULUM

Our curriculum is designed to give children the opportunity to explore a range of developmentally appropriate activities within a warm and supportive environment. We believe that children who are encouraged to develop a positive self-image (self-worth) will develop new skills at their own pace. To help children develop the skills they need to be ready for success in kindergarten, classrooms have weekly lesson plans that guide children's play and activities. Developmentally appropriate lesson plans are built around essential content areas including: social-emotional development, physical development, language development, and cognitive development topics like early literacy, early mathematics, science, technology, creative expression and appreciation for the arts, health and safety, and social studies. The goal of the Preschools' curriculum is to prepare children for success in school and in life.

INFANT AND TODDLER PROGRAM AGES 6 WEEKS-3 YEARS

The Infant and Toddler Programs offer a loving, caring, and nurturing atmosphere for children from ages 6 weeks to 3 years. Children are provided with a stimulating environment. Educational learning experiences are designed following age-appropriate curriculum guidelines for the child's total development. At the same time, respectful and trusting relationships are established between children, families and caregivers.

SAFE INFANT SLEEP

Infant Room Staff will assure that infants who have not reached 18 months are always placed on their backs for sleep.

PRESCHOOL PROGRAM AGES 3-6, FULLY POTTY TRAINED

A typical daily schedule will include circle time, art, nutritious snack, outdoor play, music, story time, activity centers, quiet time, and indoor play. Following curriculum guidelines for these age groups, activities include creative art, music and movement, physical and natural science, language arts, gross and fine coordination skills, listening experiences, dramatic play, and special events.

At this time, the preschool program is only available for full-time enrollment, five days per week. Children eat lunch at 12:00PM and rest time begins at 1:00PM for pre-school and 12:15PM for toddlers. Afternoons consist of a planned program of indoor and outdoor activities, individual and group experiences, and nutritional snacks provided by the Club.

INCLUSIVENESS

The Preschools are committed to providing an all-inclusive program for your children, including children with special needs. In adherence to the Americans with Disabilities Act (ADA), our program does not discriminate based on a child's disability, and we strive to offer reasonable accommodations to enable children with disabilities to be fully included in the program.

Preppy K and Transitional Kindergarten (TK)

PREPPY K

Our Preppy K program advances children in preparation for our Transitional Kindergarten (TK) classroom. The program builds on a curriculum that aligns with the Preschool Learning Foundations and developmentally appropriate practices for pre-academic success in our TK program. These standards help develop each child's independence, confidence, fine motor skills, and social-emotional well-being. Preppy K provides our 3 ½ to young 4's with the gift of time enabling them to begin TK ready to thrive.

TRANSITIONAL KINDERGARTEN (TK)

The Preschools offer the perfect opportunity for 4 ½ to 6 year olds who do not yet meet the age requirements to attend Kindergarten: Transitional Kindergarten, commonly called TK.

Our TK classrooms follow the state Transitional Kindergarten guidelines including the California Preschool Learning Foundations and Curriculum Framework and the Common

Core Standards set by the California Department of Education. To help every child reach the goal of being ready to succeed in school, our teachers plan curriculum that helps children develop social, emotional and academic skills. The TK curriculum includes language, literature, mathematics, technology, health and safety, artistic expression and appreciation, music and movement, handwriting, motor skills development, social skills development

and much more. Our TK classrooms have a low 1 to 12 teacher to child ratio. That means your child will get the attention they need and deserve.

The TK program follows the same extended day, year-round calendar as all of our other programs at the Preschools. Working moms and dads can count on quality, educational care from 7:00am – 6:00pm, Monday – Friday. At this time, the TK program is only available for full-time enrollment, five days per week.

