



*One child per contract. Please complete using a pen only.*

**The summer program is for children entering 1st grade & for incoming kindergartners only at the HB Branch.**

**CHILD'S NAME** \_\_\_\_\_ **TODAY'S DATE** \_\_\_\_\_

**PARENT'S NAME** \_\_\_\_\_

**SCHOOL** \_\_\_\_\_ **GRADE** (in Sept.) \_\_\_\_\_

**PLEASE CHECK ONE**  **7-10 WEEKS FULL-TIME CONTRACT**     **AS NEEDED WEEKLY**     **AS NEEDED DAILY**

**MEMBERSHIP**

Valid now through end of summer \$25 \_\_\_\_\_

**CLUB T-SHIRT**

Must be worn during all field trips \$9 \_\_\_\_\_

**7-10 WEEKS FULL-TIME CONTRACT**

\$115/wk for 7-10 wks (grades 1-8) \$115 \_\_\_\_\_

\$105/wk for 7-10 wks 2<sup>nd</sup> child (grades 1-8) \$105 \_\_\_\_\_

\$160/wk for 7-10 wks (kindergarten HB branch) \$160 \_\_\_\_\_

**AS NEEDED WEEKLY**

\$130/wk scheduled as needed (grades 1-8) \$130 \_\_\_\_\_

\$120/wk 2<sup>nd</sup> child (grades 1-8) \$120 \_\_\_\_\_

\$175/wk scheduled as needed (kindergarten HB branch) \$175 \_\_\_\_\_

**AS NEEDED DAILY**

\$35/day (grades 1-8) \$35 \_\_\_\_\_

**SPECIALTY CAMPS**

(Additional enrollment form required) \$ \_\_\_\_\_

Donate \$1 to the Boys & Girls Club scholarship program? \$1 \_\_\_\_\_

- No deductions for absences, vacations or holidays.
- A \$25 service charge will be collected on all returned checks.

**TOTAL** \$ \_\_\_\_\_

All field trips, carnivals and lunches are listed in the Program book. Register at the front office.

**DO NOT WRITE BELOW THIS LINE - OFFICE USE ONLY**

**ALL FEES ARE NON-REFUNDABLE AND NON-TRANSFERABLE**

unless activity is cancelled by Boys & Girls Club.

**TOTAL** (this page) \$ \_\_\_\_\_

**TOTAL** (ClubHouse Academy) \$ \_\_\_\_\_

**TOTAL AMOUNT PAID** \$ \_\_\_\_\_

**Cash**     **Check**     **Credit**

**STAFF SIGNATURE:** \_\_\_\_\_



**BOYS & GIRLS CLUBS**  
OF HUNTINGTON VALLEY

# PERFORMING ARTS, FITNESS AND SPORTS LEAGUES

## RECREATION PROGRAM

CHILD'S NAME: \_\_\_\_\_

SCHOOL: \_\_\_\_\_

GRADE (in September): \_\_\_\_\_

MEMBERSHIP: (Valid September 2018 - August 2019) \$25 \_\_\_\_\_

## SPORTS LEAGUES

**COED ARENA SOCCER** - Season runs from July 22-Sept. 14  
*Cost includes jersey, socks, awards, clinic or games & playoffs for Divisions I-III.*

**Early Registration:** April 1 - May 19, 2019

- \$95 \*Tiny Tots Clinic, Pee-Wee & K-League
- \$100 Divisions I-III

**Registration:** May 20 - June 30, 2019

- \$125 \*Tiny Tots Clinic, Pee-Wee & K-League
- \$130 Divisions I-III



**Divisions:** Age Determined as of June 1, 2019.

- Tiny Tots 2 - 3½ yrs       Division I 6 - 7 yrs
- Pee-Wee 3½ - 4½ yrs       Division II 8 - 10 yrs
- K-League 4½ - 5 yrs       Division III 11 - 13 yrs

**Evaluations:** June 29, 2019 at our Huntington Beach Branch.

No evaluations needed for Tiny Tots, Pee-Wee & K-League.

Division I - 9AM    Division II - 10AM    Division III - 11AM

**\*Tiny Tots Clinic-parent participation required.**

**COED BASKETBALL** - Season runs from July 22-Sept. 14  
*Cost includes jersey, awards, games & playoffs for Divisions II-V.*

**Early Registration:** April 1 - May 19, 2019

- \$100 All Divisions

**Registration:** May 20 - June 30, 2019

- \$130 All Divisions



**Divisions:** Age Determined as of June 1, 2019.

- K-League 5 yrs     Div II 8 - 9 yrs     Div IV 12 - 13 yrs
- Div I 6 - 7 yrs     Div III 10 - 11 yrs     Div V 14 - 16 yrs

**Evaluations:** at our Huntington Beach Branch. No evaluations needed for KL or Div I.

6/25 Div. II 6:30PM A-M, 7:30PM N-Z    6/26 Div. III 6:30PM A-M, 7:30PM N-Z

6/27 Div. IV 6:30PM A-M, 7:30PM N-Z    6/28 Div. V 6:30PM

Registration after June 30 subject to availability.

## CLUBHOUSE ACADEMY PERFORMING ARTS

Transportation is provided to and from the following ClubHouse Academy performing arts classes for \$14 per month. \*Classes beginning at 5pm or later will not have busing back to the Club and require parents to pick children up at ClubHouse Academy: 17569 Los Alamos St, FV (between FV City Hall and Library)

**More classes available. For a full list, pick up a flyer from the front office!**

### DANCE

**50-minute classes: \$45/month • \*70 minute+ classes: \$60/month**

**Discounts for multiple classes:** \$15 off your 2nd class, \$10 off your 3rd-5th classes, \$5 off your 6th+ class

- Ballet Level 1 5 yrs+ W 3:00PM - 3:50PM
- Ballet Level 2 7 yrs+ W 3:00PM - 3:50PM
- Ballet Level 3 9 yrs+ W 4:00PM - 4:50PM
- Contemporary 9 yrs+ Th 5:00PM - 5:50PM\*
- Hip Hop Level 1 5 yrs+ Th 4:00PM - 4:50PM
- Jazz Level 2 8 yrs+ W 5:00PM - 5:50PM\*
- Lyrical Level 2 9 yrs+ Th 4:00PM - 4:50PM

### GYMNASTICS

**\$55/month 1 class/wk • \$80/month - 2 classes/wk**

- Gymnastics Beginning II 6 yrs+ W,Th 4:00PM - 5:00PM
- Gymnastics Intermediate 6 yrs+ W,Th 5:00PM - 6:00PM\*

### KARATE

**Preschool/Kinder \$45/month 1 class/wk • \$70/month 2 classes/wk**

**Beg/Adv/Adult \$55/month 1 class/wk • \$75/month 2 classes/wk**

**Unlimited - \$95/month**

- Karate Beginning 5 yrs+ W 4:00PM - 4:50PM
- Karate Beginning 5 yrs+ Th 5:00PM - 5:50PM\*
- Karate Int/Adv 5 yrs+ W 5:00PM - 5:50PM\*

**Total from  
Performing Arts, Fitness Classes and Sports Leagues**

**Total: \$ \_\_\_\_\_**

# SUMMER SPECIALTY CAMPS

**CHILD'S NAME:** \_\_\_\_\_

**Additional enrollment form required for Specialty Camps.**

## THEATRE CAMPS-THE LION KING

at FV Kingston Branch, 16582 Brookhurst St. Fountain Valley, 92708

**Production Fees: \$180 for all levels.** Includes major costume pieces, script, music CD, show t-shirt and cast party. Young actors will gain experience with all aspects of musical theatre including voice, dance, and stage direction.

- Ages 5-9 Beg/Inter July 8-19 M-F 9:00AM – 12:00PM  
Child must be attending 1<sup>st</sup> grade in September.
- Ages 8+ Beg/Inter Aug. 5-16 M-F 9:00AM – 12:00PM
- Ages 10+ Inter/Adv Aug. 5-16 M-F 1:00PM – 4:00PM

## STAGE CREW CAMP

at FV Kingston Branch, 16582 Brookhurst St. Fountain Valley, 92708

**Fee: \$100.** Work behind the scenes and learn skills related to stage management, casting, costuming, and make-up. This group acts as the stage crew for our 5-9 year old summer camp production of Lion King.

- 8<sup>th</sup> Grade+ Inter/Adv July 8-19 M-F 8:30AM – 12:00PM

## DANCE ADVENTURE CAMP

at ClubHouse Academy, 17569 Los Alamos St, Near FV City Hall

**Fee: \$100.** Explore various styles of dance including Ballet, Musical Theatre, Jazz, Tap, and more. We will focus on choreography, while incorporating crafts and activities to learn about these dance styles.

- Ages 4-7 Pre/Ballet June 24-28 M-F 9:00AM – 11:30AM

## SUMMER DANCE INTENSIVE CAMP 1 OR 2 WEEKS

at ClubHouse Academy, 17569 Los Alamos St, Near FV City Hall

**Fee: \$100 (1 week), \$175 (2 weeks)** For dedicated dancers looking to improve their technique, artistry, and skills in a fun and nurturing environment. Classes in ballet, lyrical, contemporary, jazz, tap, hip hop and musical theatre dance, working on dance technique and choreography that will take their training to the next level.

- Ages 8+ Inter/Adv June 24-28 M-F 12:00PM – 3:00PM
- Ages 8+ Inter/Adv July 1-5 M-F 12:00PM – 3:00PM
- Ages 8+ Inter/Adv Both weeks M-F 12:00PM – 3:00PM

## FBA-HB BASKETBALL CAMP

at HB Branch, 2309 Delaware St. HB, 92648

**Fee: \$175.** Coaches Billy Thompson, Jeff Fryer, Brandon Hood, as well as other Fryer Basketball Academy (FBA) staff members and HBHS coaches, will work with campers to develop essential basketball skills. FBA-HB Summer Basketball Camp will provide campers with an opportunity to practice and learn fundamental skills, compete, and ultimately have fun!

- Ages 7-12 All Levels July 8-12 M-F 8:30AM – 11:30AM
- Ages 7-12 All Levels July 22-26 M-F 8:30AM – 11:30AM

## ART CAMP

at Pacific Life Foundation Branch, GWC campus

**Fee: \$160.** Learn to use a variety of art techniques, mediums, and materials. Activities will include creating a papier-mâché pinata, painting pottery, and two paintings on canvas with beach and sea creature themes.

- Ages 7+ All Levels July 15-19 M-F 1:00PM – 4:00PM

## IRON CHEF CAMP

at Pacific Life Foundation Branch, GWC campus

**Fee: \$125.** Learn to cook with Chef Megan! While learning to create tasty and fun dishes, you will also learn about nutrition and safe food handling. Chef Megan will take members on a tour around the world learning to make cuisine from Italy, Mexico, and more.

- Ages 8+ All Levels Aug 12-16 M-F 1:00PM – 4:00PM

## AMAZING ANIMALS CAMP

at ClubHouse Academy, 17569 Los Alamos St, Near FV City Hall

**Fee: \$125.** Offered by the Orange County Department of Education's Inside the Outdoors program. Campers will interact with live animals and learn about the unique characteristics and behaviors of mammals, reptiles, birds and other species of the animal kingdom.

- Ages 6+ All Levels July 29-Aug. 2 M-F 8:30AM – 11:30AM

**\$25 DISCOUNT** applies to specialty camp fees for youth attending the Club's weekly summer day camp during the week of the specialty camp.

**Transportation available ONLY** for members participating in the Club's weekly summer day camp during the week of the specialty camp. Child must arrive at their home club at least 45 minutes prior to camp start time in order to take the bus.

Camp _____	\$ _____
Camp _____	\$ _____
\$25 Discount/Camp	< _____ >
Total	\$ _____



# 2019 SUMMER CONTRACT

**PLEASE READ THE FOLLOWING AGREEMENT VERY CAREFULLY BEFORE SIGNING.**

The conditions for this agreement provide protection for our parents as well as our organization. In order to assure that we can provide the services that your children are entitled to, it is essential that the financial status of the organization be stable. **All fees must be paid in advance with no deductions for absences, vacations or holidays.**

Child's Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_

**7-10 WEEKS FULL-TIME (5 days/week, Monday-Friday)**

(Initial) \_\_\_\_\_

Full-time contracts must be complete and on file. Attend for 7 to 10 weeks of your choice. Weeks must be pre-scheduled. Payments are due the Friday prior to the week used. A late fee of \$10 will apply if fees are not paid by Monday at 6:00pm. No deductions for absences, vacations or holidays.

- \$115/week for 7-10 weeks (grades 1-8)
- \$105/week for 7-10 weeks, 2nd child (grades 1-8)
- \$160/week for 7-10 weeks (kindergarten HB branch)

**Please check here for the weeks your child will attend:**

- WEEK 1** June 24-June 28
- WEEK 3** July 8-July 12
- WEEK 6** July 29-Aug. 2
- WEEK 9** Aug. 19-Aug. 23
- WEEK 2** July 1-July 5
- WEEK 4** July 15-July 19
- WEEK 7** Aug. 5-Aug. 9
- WEEK 10** Aug. 26-Aug. 30
- WEEK 5** July 22-July 26
- WEEK 8** Aug. 12-Aug. 16

**JUNE**

M	T	W	Th	F
24	25	26	27	28

**JULY**

M	T	W	Th	F
1	2	3	X	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

**AUGUST**

M	T	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

**AS NEEDED WEEKLY (5 days/week, Monday-Friday)**

(Initial) \_\_\_\_\_

Payments are due the Friday prior to the week used. A late fee of \$10 will apply if fees are not paid by Monday at 6:00pm. No deductions for absences, vacations or holidays.

- \$130/week scheduled as needed throughout the summer (grades 1-8)
- \$120/week, 2<sup>nd</sup> child (grades 1-8)
- \$175/week for 7-10 weeks (kindergarten HB branch)

**AS NEEDED DAILY**

(Initial) \_\_\_\_\_

Care will be provided on an as needed basis, payment must be paid prior to use.

- \$35/day scheduled as needed throughout the summer (grades 1-8)

**I HAVE INITIALED, UNDERSTAND AND AGREE TO THE ABOVE STATED FEES AND CONTRACT OBLIGATIONS.**

\_\_\_\_\_  
Name of Parent/Guardian

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Club Representative

\_\_\_\_\_  
Date



# **POLICIES & PROCEDURES**

## **GENERAL INFORMATION**

- 1.** Facility hours are 6:30am to 6:00pm and office hours are 7:30am to 6:00pm. There is no adult supervisor before or after these times. Children are not permitted to remain outside waiting for parents. The Police Department will be called to pick up children remaining after hours.
- 2.** The Boys & Girls Club will be closed in observance of holidays on the following dates or the date the holiday is observed: Independence Day (7/4) and Labor Day (9/2).
- 3.** Parents are responsible for dropping off and picking up their children on time. Parents are encouraged to pick up their children in the program area. Children may not wait by the entrance.
- 4.** Parents are requested to let front counter staff know when you leave with your child at the end of the day. This allows the Club to keep accurate counts of children in case of a fire or life safety incident.
- 5.** Visitors meeting age requirements are welcome for one visit only. Please register at the office. There will be a charge of \$35, of which \$5 can be applied toward future membership. Visitors may not participate in Club transportation or field trip activities.
- 6.** Children are not allowed to eat or drink outside of designated areas. Snacks made in the Cooking Room or brought from home are to be eaten in the Kids Café or designated areas outside. No refrigerator or microwave is available for member use (no heat-ups).
- 7.** The Boys & Girls Club is a recreation program offering supervised activities under the guidelines of the State of California, Department of Social Services. These guidelines are posted in the office. Children participating in the recreation facility program must be responsible enough to remain within our boundaries, as directed by their parents. The Boys & Girls Club is not responsible for those children who intentionally leave the grounds.
- 8.** All children participating in the transportation program must follow the Transportation Program Rules.
- 9.** All children participating in field trips and purchasing lunches must follow the Field Trip & Lunch Policies.
- 10.** The Boys & Girls Club offers volunteer opportunities and participates in various job training programs. Participants in these programs work directly in our program areas assisting our regular staff. Volunteers and job training participants are not part of our maintained facility staff ratios.
- 11.** On "Movie Day," the Club will show "G" and "PG" rated movies. Selected "PG-13" rated movies may be shown at Teen Room events. If you have concerns, contact our office.

## **PAYMENT AND CONTRACT INFORMATION**

- 12.** All fees must be paid in full by the Friday prior to the week of use. Payments made after Monday of the current week are considered late and will be charged a \$10 late fee. Partial payment may result in a late fee. NO deductions in program fees will be made for absences, vacations, or holidays whether or not your child intends to use the Club's full-day program during those weeks.
- 13.** NO deductions in program fees will be made for absences, vacations, or holidays whether or not your child intends to use the Club's full-day program during those weeks.
- 14.** You have the option to pay online for your weekly program fees/tuition. A convenience fee will apply to all online payments. Online payment is not available for lunches, field trips, and other specialized services.
- 15.** All program fees must be kept current to participate in extra activities, including field trips.
- 16.** Delinquency in payment will prohibit your child's attendance at the Club. Delinquent accounts will be reviewed and may be referred to a collection agency.
- 17.** A \$25 service charge will be collected for all returned checks.
- 18.** When you notify the Club that you intend to cancel or not fulfill the remainder of your Full-Time Summer Contract, this will trigger a change in status from Full-Time to As Needed and this change applies retroactively. An immediate payment of an additional \$15 per week will be required for all weeks used to date.
- 19.** All fees are non-refundable and non-transferable. No exceptions. This applies to lunches and field trips.
- 20.** Families participating in our scholarship program must realize that payments for regular weekly program fees are their primary obligation. Therefore, enrollment and payments for extra activities such as classes, field trips, etc. are discouraged.



# **POLICIES & PROCEDURES**

## **MEDICAL INFORMATION**

- 21.** Children who become ill may not remain at the facility. Parents will be called to pick up the child within the hour. Children absent with a contagious illness will be readmitted with a statement from a physician indicating that the child is no longer contagious.
- 22.** All prescribed medicines will be given for well-child maintenance following an illness, providing the following conditions are met: A) A "Medication Administration Form" must be completed before medication will be dispensed. B) PRESCRIPTION medication must be administered in accordance with the physician's current orders. It must be prescribed for the child who is to receive the medication. Medication must be in its original container. Exact time and dosage must be in written form and the parent must "log-in" the number of doses to be dispensed for the week/month. C) NON-PRESCRIPTION medication will not be administered without written instruction from a physician. Medication must be in its original container. D) For safety reasons, medicine **MUST** be kept in the front office. Please do not leave medicine of any kind in your child's care. E) It is the child's responsibility to request and administer their own medication as needed.
- 23.** Due to the dangers of an allergic reaction, lotions, ointments, sunscreen, over the counter medications, etc. cannot be administered by our staff.
- 24.** In the event of an emergency, the Club has my permission to administer first aid or obtain emergency medical treatment in the child's best interest. I agree to pay any and all expenses incurred due to an emergency involving my child.

## **CLUB POLICIES**

- 25.** THE TELEPHONE IS FOR EMERGENCY USE ONLY. Parents and children should make ride arrangements before arriving. Staff cannot give messages.
- 26.** Children attending the Club must wear appropriate attire for a recreational facility that encourages active play. This includes jewelry and accessories. If your child is not dressed appropriately, parents will be called to pick up your child or bring appropriate attire.
- 27.** Behavior problems are handled by our staff. Parents, however, are called and expected to pick up their child within the hour if their child is involved in a serious or recurring situation.
- 28.** The Boys & Girls Club has a policy of zero tolerance for violence and sexual harassment. If anyone engages in any sexual harassment at the Club, violence at the Club, or threatens violence at the Club, his or her membership will be terminated immediately.
- 29.** The Boys & Girls Club is not responsible for lost money or belongings. Please mark all articles brought to the facility. Place money in pockets, socks, wrist packs or fanny packs. We **HIGHLY** discourage handheld game devices, collectibles, tablets, iPods, cell phones and skateboards. The Boys & Girls Club is not responsible for lost or damaged items.
- 30.** Misuse of cameras, cell phones, or other internet-enabled devices may result in disciplinary action including suspension and revocation of Club membership. **Misuse includes, but is not limited to, photographing of members, staff, or Club property, inappropriate emails, texts, social media posts, etc. Misused devices will be held in the office until a parent is able to pick them up.**
- 31.** All adults in the building including parents/guardians must abide by the policies and procedures of the Club.
- 32.** If you have a concern, complaint, or special need, please make an appointment to discuss it with the Unit Director at your child's branch. The Boys & Girls Club maintains a professional environment. Our staff members are respectful of parents and parents are expected to be respectful of the staff as well. Yelling and cursing at the staff will not be tolerated.
- 33.** Should the Unit Director determine that your child cannot adjust to the program offered, or any of your contract agreement is not fulfilled, your child will be withdrawn and your contract will be terminated without refund.
- 34.** The Boys & Girls Clubs of Huntington Valley is an equal opportunity employer. No person will, on the basis of race, color or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program.
- 35.** These policies and procedures may be changed by the Club at any time to comply with government regulations or for any other reason.



# **FIELD TRIP & LUNCH POLICIES**

- 1.** Field trips are optional. Regular programs are available for those not participating in trips.
- 2.** Field trip fees must be paid in person at the Club in addition to program fees at the time of registration. Sorry, no phone reservations. Individual annual passes are not valid on Club field trips.
- 3.** All fees must be kept current in order to participate in extra activities, including field trips.
- 4.** No Refunds, Transfers or Exceptions! Field trips are non-transferrable and non-refundable.
- 5.** Field trip reservation closes one hour before departure time or when trip reaches full capacity, whichever comes first. Space is limited and is available on a first come, first served basis.
- 6.** Parents **MAY NOT** transport children to or from field trip locations or visit them while on field trips. **NO EXCEPTIONS** will be made.
- 7.** Children **MUST** wear their blue Boys & Girls Club T-shirt on all off-site trips. T-shirts may be purchased in the office for \$9 and cannot be exchanged or refunded. No shirt = No Trip!
- 8.** Times listed include travel and preparation.
- 9.** Children demonstrating unacceptable behavior are not allowed on future trips. No refunds.
- 10.** Children should bring a disposable double-sacked lunch and a drink on all field trips, unless otherwise indicated. Children may be required to eat lunch early due to field trip schedules.
- 11.** Parents must apply sunscreen before all outdoor field trips. Staff will not apply sunscreen.
- 12.** The amount of money parents send for snacks and souvenirs is left to your discretion. Please be reasonable. Staff cannot lend money or be responsible for holding children's money.
- 13.** All field trip transportation is provided by the Boys & Girls Clubs of Huntington Valley or by charter bus. Children who do not follow the bus safety rules will be given a written warning and parents will be notified. If inappropriate behavior continues, the child's transportation privileges may be suspended temporarily or permanently.
- 14.** Optional lunches are available. Lunches must be ordered and paid for in person by 10:00am on the day of use. Sign-ups will **NOT** be taken over the phone. Children must arrive at the Club by noon to participate in the lunch program. Lunches are non-transferrable and non-refundable. No exceptions.
- 15.** If lunch is not purchased, children must bring a sack lunch. Due to health standards and regulations, no refrigerator or microwave is available for member use (no heat-ups).

**I UNDERSTAND AND AGREE TO THE ABOVE STATED POLICIES, AS WRITTEN.**

\_\_\_\_\_  
Name of Parent/Guardian

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date



# TRANSPORTATION PROGRAM RULES

1. Seat belts must be worn at all times when the bus is in motion.
2. No eating or drinking is allowed on the bus. NO EXCEPTIONS.
3. No animals allowed on the bus. NO EXCEPTIONS.
4. No standing on the bus when the bus is in motion.
5. No changing seats on the bus.
6. No yelling or loud talking is allowed on the bus. No foul language.
7. All body parts must be kept inside the bus at all times while the bus is in motion.
8. Keep aisle clear at all times.
9. All personal items including cell phones and electronic devices are to be put away while on the bus.
10. No fighting or horseplay. No arguing or bullying.
11. Any vandalism to the bus will be paid for by that member's parents/guardians.
12. Shirts and shoes are required to ride the bus. NO EXCEPTIONS.
13. No large boxes or packages. Please make other arrangements to transport these items.
14. California Administrative Code, Title V, Section 14103 states:  
"Pupils transported in a school bus or in a school pupil activity bus shall be under the authority of, and responsible directly to, the driver of the bus, and the driver shall be held responsible for the orderly conduct of the pupils while they are on the bus or being escorted across a street, highway or road. Continued disorderly conduct or persistent refusal to submit to the authority of the driver shall be sufficient reason for a pupil to be denied transportation."
15. If a bus rider violates transportation program rules, the following consequences are in place:
  - 1st notice: Written warning
  - 2nd notice: 1 day suspension from bus program
  - 3rd notice: 3 day suspension from bus program
  - 4th notice: Dismissal from the bus program

**Signed citations must be returned to the Transportation Director or bus driver for continued bus riding privileges.**

Please call if you have questions or concerns.

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Name of Parent/Guardian

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Signature of Parent/Guardian

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Date





# SAFETY BROCHURES

Your child's safety is priority #1. To help keep your child safe at the Boys & Girls Club and at home, the Club has prepared two brochures for you. Please read them carefully. Then, talk with your child about the Club's rules, bus riding policies and safety at the Boys & Girls Club and elsewhere.

1. I have received and read my copy of the Boys & Girls Club's "**Safety**" brochure, including safety rules in effect at the Boys & Girls Club.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

2. I have received and read my copy of the Boys & Girls Club's "**School Bus Safe Riding Practices**" brochure, including rules in effect for the Boys & Girls Club's bus transportation program.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

# CLUB MEMBER USE OF TECHNOLOGY ACCEPTABLE USE AGREEMENT

Member's Name: \_\_\_\_\_ Age: \_\_\_\_\_  
(Please print)

School/Grade: \_\_\_\_\_ Date: \_\_\_\_\_

**Parent or Legal Guardian Acknowledgment:** Since the club member is under 18 years of age, a parent/guardian must agree to read this policy to your child and also read and sign the agreement.

As the parent/guardian of the above-named club member, I have read, understand, and agree that my child shall comply with the terms of the Acceptable Use Agreement. By signing this Agreement, I give permission for my child to use BGCHV technology and/or to access the club's computer network and the Internet. I understand that, despite the BGCHV's best efforts, it is impossible for the club site to restrict access to all offensive and controversial materials. I agree to release from liability, indemnify, and hold harmless the BGCHV, BGCHV board of directors, and BGCHV personnel against all claims, damages, and costs that may result from my child's use of BGCHV technology or the failure of any technology protection measures used by the BGCHV. Further, I accept full responsibility for supervision of my child's use of his/her access account, as applicable, if and when such access is not in the club setting.

Parent Name: \_\_\_\_\_ Date: \_\_\_\_\_  
(Please print)

Signature: \_\_\_\_\_



# EARTHQUAKE EMERGENCY INFORMATION



The Club will provide earthquake food for the children. If your child requires a special diet, please supply the appropriate food and place it in a one-gallon ziplock bag with your child's name clearly marked. If your child has special medical needs, bring extra medicine to the Club for us to store.

**Earthquake preparedness is an important objective for our Club.**

PLEASE FILL OUT THE EMERGENCY INFORMATION BELOW

## EMERGENCY EARTHQUAKE PHONE NUMBERS

Child's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Parent/Guardian #1 Name: \_\_\_\_\_

Parent/Guardian #1 Cell Phone: \_\_\_\_\_

Parent/Guardian #2 Name: \_\_\_\_\_

Parent/Guardian #2 Cell Phone: \_\_\_\_\_

### **EMERGENCY CONTACTS:** *(out of state/area preferred)*

Name: \_\_\_\_\_

Phone: ( ) \_\_\_\_\_ Relationship to child: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Name: \_\_\_\_\_

Phone: ( ) \_\_\_\_\_ Relationship to child: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Name: \_\_\_\_\_

Phone: ( ) \_\_\_\_\_ Relationship to child: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_





**BOYS & GIRLS CLUBS**  
OF HUNTINGTON VALLEY

Which program is your child being enrolled in?

- After-School Care/Full Day School Age Youth Program
- Sports Leagues
- ClubHouse Academy Classes
- Daycare/Pre-K

How did you hear about the Boys & Girls Club and/or the program you are enrolling your child in today?

- My child was already a Club member.
- My older children attended the Club.
- I received a flyer or postcard in my child's school packet.
- I received an email or saw an online ad.
- I received a postcard or other information mailed to our home.
- I received a phone call about the Club's programs.
- I read a newspaper or magazine article about the Club.  
Please list the name of the publication: \_\_\_\_\_
- I saw a newspaper or magazine advertisement about the Club.  
Please list the name of the publication: \_\_\_\_\_
- I learned about the Club through an online search and visited [www.bgchv.com](http://www.bgchv.com), [www.bgchvsports.com](http://www.bgchvsports.com) or [www.clubhouseacademy.com](http://www.clubhouseacademy.com).
- My child's friends talked about the Club.
- My child's teacher or a school administrator recommended the Club.
- I heard about the Club through a friend, relative or colleague.
- I saw signage outside the Club as I drove by.
- Other: \_\_\_\_\_

Thank you for completing this survey to help the Club  
learn the most effective ways to reach families like yours!

