



# **CLUB MEMBER USE OF TECHNOLOGY**

## **ACCEPTABLE USE AGREEMENT**

The Boys & Girls Clubs of Huntington Valley (BGCHV) authorizes club members to use technology owned or otherwise provided by the BGCHV as necessary for program purposes. The use of BGCHV technology is a privilege permitted at the BGCHV's discretion and is subject to the conditions and restrictions set forth in applicable School-age programs policies and procedures and this Acceptable Use Agreement. The BGCHV reserves the right to suspend access at any time, without notice, for any reason.

The BGCHV expects all club members to use technology responsibly in order to avoid potential problems and liability. The BGCHV may place reasonable restrictions on the sites, material, and/or information that club members may access through the system.

A parent/guardian of every BGCHV club member who is authorized to use BGCHV technology shall sign this Acceptable Use Agreement as an indication that they have read and understand the agreement.

**Definitions:** BGCHV technology includes, but is not limited to, computers, BGCHV's computer network including servers and wireless computer networking technology (wi-fi), the Internet, email, USB drives, wireless access points (routers), tablet computers, smartphones and smart devices, telephones, cellular telephones, personal digital assistants, pagers, MP3 players, wearable technology, any wireless communication device including emergency radios, and/or future technological innovations, whether accessed on or off site or through BGCHV-owned or personally owned equipment or devices.

**Club Members Obligations and Responsibilities:** Club members are expected to use BGCHV technology safely, responsibly, and for program purposes only. The club member using BGCHV technology is responsible for its proper use at all times. Club members shall not share online services account information, passwords, or other information used for identification and authorization purposes, and shall use the system only under the account to which they are assigned.

**Club members are prohibited from** using BGCHV technology for improper purposes, including, but not limited to, use of BGCHV technology to:

1. Access, post, display, or otherwise use material that is discriminatory, libelous, defamatory, obscene, sexually explicit, or disruptive
2. Bully, harass, intimidate, or threaten other Club members, volunteers, staff, or any other individuals ("cyberbullying")
3. Disclose, use, or disseminate personal identification information (such as name, address, telephone number, Social Security number, or other personal information) of another club member, staff member, or other person with the intent to threaten, intimidate, harass, or ridicule that person
4. Infringe on copyright, license, trademark, patent, or other intellectual property rights
5. Intentionally disrupt or harm BGCHV technology or other operations (such as destroying BGCHV equipment, placing a virus on BGCHV computers, adding or removing a computer program without permission from a BGCHV staff member, changing settings on shared computers)
6. Install unauthorized software
7. "Hack" into the system to manipulate data of the BGCHV or other users
8. Engage in or promote any practice that is unethical or violates any law or BGCHV policy or practice

**Privacy:** Since the use of BGCHV technology is intended for program purposes, club members shall not have any expectation of privacy in any use of BGCHV technology.

The BGCHV reserves the right to monitor and record all use of BGCHV technology, including, but not limited to, access to the Internet or social media, communications sent or received from BGCHV technology, or other uses. Such monitoring/recording may occur at any time without prior notice for any legal purposes including, but not limited to, record retention and distribution and/or investigation of improper, illegal, or prohibited activity. Club members should be aware that, in most instances, their use of BGCHV technology (such as web searches and emails) cannot be erased or deleted.

All passwords created for or used on any BGCHV technology are the sole property of the BGCHV. The creation or use of a password by a club member on BGCHV technology does not create a reasonable expectation of privacy.



## **CLUB MEMBER USE OF TECHNOLOGY**

### **ACCEPTABLE USE AGREEMENT CONTINUED**

**Personally Owned Devices:** Personally owned devices are permitted for use during Club time for Club purposes and in approved locations only. The Club prohibits use of personally owned devices in restrooms. If a club member uses a personally owned device to access BGCHV technology, he/she shall abide by all applicable BGCHV programs policies and this Acceptable Use Agreement. Any such use of a personally owned device may subject the contents of the device and any communications sent or received on the device to disclosure pursuant to a lawful subpoena or public records request.

**Reporting:** If a club member becomes aware of any security problem (such as any compromise of the confidentiality of any login or account information) or misuse of BGCHV technology, he/she shall immediately report such information to the BGCHV staff member or other BGCHV personnel.

**Consequences for Violation:** Any inappropriate use of a personally owned device, or failure to report a security issue or misuse of technology, as determined by Club staff, can lead to disciplinary action including, but not limited to, confiscation of the device, immediate suspension from the Club, termination of membership, or other disciplinary actions determined appropriate to the Club's existing disciplinary policies including, if applicable, referral to local law enforcement.

**Parent Acknowledgment:** I have received, read, understand, and agree to read these policies to my child and insure that they abide by this Acceptable Use Agreement and other applicable laws and BGCHV policies and regulations governing the use of BGCHV technology. My child understands that there is no expectation of privacy when using BGCHV technology. I further understand that any violation may result in loss of user privileges, disciplinary action, and/or appropriate legal action.



# **CLUB MEMBER USE OF TECHNOLOGY**

## **ACCEPTABLE USE AGREEMENT CONTINUED**

Member's Name: \_\_\_\_\_ Age: \_\_\_\_\_  
(Please print)

School/Grade: \_\_\_\_\_ Date: \_\_\_\_\_

**Parent or Legal Guardian Acknowledgment:** Since the club member is under 18 years of age, a parent/guardian must agree to read this policy to your child and also read and sign the agreement.

As the parent/guardian of the above-named club member, I have read, understand, and agree that my child shall comply with the terms of the Acceptable Use Agreement. By signing this Agreement, I give permission for my child to use BGCHV technology and/or to access the club's computer network and the Internet. I understand that, despite the BGCHV's best efforts, it is impossible for the club site to restrict access to all offensive and controversial materials. I agree to release from liability, indemnify, and hold harmless the BGCHV, BGCHV board of directors, and BGCHV personnel against all claims, damages, and costs that may result from my child's use of BGCHV technology or the failure of any technology protection measures used by the BGCHV. Further, I accept full responsibility for supervision of my child's use of his/her access account, as applicable, if and when such access is not in the club setting.

Parent Name: \_\_\_\_\_ Date: \_\_\_\_\_  
(Please print)

Signature: \_\_\_\_\_